



Case No.

राष्ट्रीय शिक्षण संस्थान

Application for Duplicate/Reissue/Correction Certificate)
(Please read instructions overleaf)

1. Student's Name Date of Birth
Father's Name Enrollments No.
Mother's Name
Amount Bank Draft/Board Receipt No. Date
2. No. of First /second/ third copy of Duplicate/Reissue Certificate taken by the Student
3. Reason for taking Duplicate/Reissue Certificate
(Duplicate/Reissue certificate is issued only in case of the loss/theft/destruction of the original/earlier issued Duplicate/Reissue certificate.)
4. Name of Exam Roll No. Month/Session & Year
Marks obtained Result (Pass/Fail)
Name of Institute, District from where the exam passed
Course
5. Details of Exam of this class taken before the exam mentioned in column no. 4 under which You appeared as Institute student and you passed/failed/compartment in the Exam.
Roll No. Year Session Result
6. Name of Institute
6. Permanent Address
..... Telephone No.
Date

Signature of Candidate

Verification

(Be self-filled by the verifying authority)

I certified that the student S/D/O of Sh. the person whose photo/form is verified by me. He has passed the exam under Roll No. in Year session..... He has signed the application in front of me and all the details written in this application is true.

Please affix recent passport size photo and both the signature & stamp of attesting authority touch with application form.

Signature of attesting authority :

Name :

Designation :

Mobile No.:

Center/Institute Stamp :

(for office use only)

Note:- Application has been checked and found correct. Issue him/her the Duplicate/Reissue Certificate.

Director

Examiner

Clerk

Correspondence Address:

(Fill by the applicant your self in Block Letter)

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.....

Pin Code

Mobile No

Correspondence Address:

(Fill by the applicant your self in Block Letter)

.....

.....

.....

Pin Code

Mobile No

Self Declaration/ Undertaking

I S/D/O Sh.

Resident of

do hereby solemnly declare as under:-

1- That I appeared in

Course Name June/ Dec.
Roll No. from
(Center Name District

2. That my first/second copy of Duplicate copy of Duplicate/Reissue Certificate has lost/misplace/ Now I require second/third copy of Duplicate/Reissue Certificate

3. That I unable to locate my 1st/ 2nd copy of Duplicate/Reissue Certificate/ If my 1st/2nd copy of Duplicate/Reissue Certificate is traced out in future, the same would be submitted to RSS

It is also certified that the above information is true to the best of my knowledge and nothing has been concealed therein.

4. If the form is filled completely and correctly and is duly attested then the certificate will be issued within one month of the receipt of application form and requisite fee of Rs. 500/-.

General fee for different types of certificates

For sending Duplicate/Reissue Certificate/fail card/compartement card within a month the fee is as follows.

- | | |
|--|-----------|
| 1. For first copy od Duplicate/Reissue Certificate/fail card/compartement card | Rs. 500/- |
| 2. For second copy of Duplicate/Reissue Certificate/fail card/compartement card | Rs. 800/- |
| 3. For third copy of Duplicate/Reissue Certificate/fail card/compartement card | Rs.1000/- |
| 4. For getting Duplicate/Reissue Certificate/fail card by hand, an additional fee will be charged. | Rs. 300/- |

Note : The examinations for which Result sheets have been destroyed or they have got destroyed for some reasons or not available, the applicant will not be given subjective marks related to that exam. They will be given Duplicate/Reissue Certificate without subject wise details wise detail of marks.

Signature of Candidate

Dated:-

Address :

Mobile No .: